

## Identificação de Áreas Prioritárias para Intervenções Multissectoriais (APIM) para a eliminação da cólera

Guia do utilizador

2023

# INTRODUÇÃO

- Este manual do utilizador passo a passo:
  - complementa o <u>Documento de orientação da GTFCC sobre a identificação de áreas</u> prioritárias para intervenções multissectoriais (APIM) para a eliminação da cólera
  - visa fornecer uma orientação passo a passo para a identificação de APIM para a eliminação da cólera usando uma <u>ferramenta em Excel da GTFCC</u>, que automatiza cálculos
- Os utilizadores previstos deste guia são epidemiologistas e analistas de dados envolvidos na identificação da APIM.

## ÍNDICE

6



PASSO 8.1

PASSO 8.2

PASSO 9



RESULTADOS DO ÍNDICE DE

VULNERABILIDADE

DEFINIÇÕES DO



#### Como alterar o peso de um fator de vulnerabilidade?

Como selecionar os fatores de vulnerabilidade incluídos no cálculo do índice?

Como adicionar um fator de vulnerabilidade adicional no modelo de dados?

Como adicionar um fator de vulnerabilidade adicional no cálculo do índice?

Como gerir dados em falta?

Como resolver o erro no separador R.1?

Contacto

## Recomendações gerais Materiais necessários

Introdução

<u>Índice</u>



## **RECOMENDAÇÕES GERAIS**

### Recomenda-se:

- a utilização do ficheiro do modelo de dados para preparação dos dados para facilitar a etapa de carregamento na ferramenta da GTFCC, seguindo um modelo de dados normalizado que assegure um cálculo exato do índice de vulnerabilidade
- iniciar cada nova análise com uma versão vazia da ferramenta

 A ferramenta em Excel da GTFCC usou o software de folha de cálculo Microsoft Excel e funciona em sistemas operativos Windows e macOS.



## MATERIAIS NECESSÁRIOS

- Ferramenta em Excel destinada a automatizar o cálculo do índice de vulnerabilidade
- Ficheiro do modelo de dados para preparar os dados segundo um modelo de dados normalizado
- Conjunto de dados de formação corresponde a um conjunto de dados fictício para efeitos de demonstração e para que os utilizadores se familiarizem com o manuseamento da ferramenta em Excel.

#### 1) Carregar os três ficheiros numa pasta

2023-gtfcc-pami-cholera-elimination-excel-tool-pt.xlsx
 2023-gtfcc-pami-cholera-elimination-input-dataset-template-en.xlsx
 2023-gtfcc-pami-cholera-elimination-training-dataset-en.xlsx

### 2) Criar uma cópia da ferramenta e do modelo de dados para a análise





# PREPARAÇÃO DOS Dados

#### Lista de verificação dos dados

PASSO 1

Âmbito: lista de verificação dos dados

- Antes da análise:
- Verificar todos os itens na lista de verificação

 Corrigir/completar a informação conforme necessário

Itens	Sim	Não
Período da análise definido		
Nível da unidade operacional do PCN definido		
Lista de unidades operacionais do PCN (com nomes e identificadores únicos) preenchida		
População de cada unidade operacional do PCN compilada (preferível as estimativas mais recentes da população)		
Dados epidemiológicos relativos à cólera recolhidos e verificados: Número de casos de cólera adquiridos localmente por unidades operacionais do PCN e ano (para casos suspeitos e confirmados)		
Dados epidemiológicos relativos à cólera recolhidos e verificados: Número de casos confirmados de cólera importados por unidades operacionais do PCN e ano		
Seleção dos fatores de vulnerabilidade e justificação para inclusão/exclusão		
Indicador mensurável definido para cada fator de vulnerabilidade selecionado		
Dados para cada indicador mensurável recolhido		
Dados para cada indicador mensurável verificado: verificação da qualidade dos dados (origem, cobertura, verificação de valores atípicos e valores em falta)		

## **PASSO 2.1**

Âmbito: Preencher o modelo com dados específicos do país

- Linhas: Unidades geográficas operacionais do PCN
- Colunas: Identificadores, população e indicadores mensuráveis





Não altere o cabeçalho da tabela (= nomes da variável) porque é reconhecido automaticamente na ferramenta da GTFCC

## **PASSO 2.2**

Âmbito: Preencher o modelo com dados específicos do país

Siga as regras de validação dos dados:

- População: apenas valor numérico
- Valores do indicador:
  - Sim
  - Não
  - Valor\_em falta
  - Não\_incluído



## **PASSO 2.3**

#### Âmbito: Exemplo de dados

#### Seguir a nomenclatura e estrutura da tabela de dados

- VF\_15 a VF\_18:
- são variáveis de espaço reservado para guardar informações para quaisquer fatores de vulnerabilidade adicionais
- estão marcados como «Não incluído» no conjunto de dados da formação

#### Ficheiro:

X

2023-gtfcc-pami-cholera-elimination-training-dataset-en.xlsx

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De salientar que o conjunto de dados da formação não contém dados em falta por uma questão de exemplo.

É recomendável importar apenas o conjunto de dados sem dados em falta para evitar preconceitos no cálculo do índice de vulnerabilidade.

Para obter mais informações, consulte a secção « <u>Gestão de dados em falta</u> » na secção orientação e perguntas frequentes abaixo.



# IMPORTAR OS DADOS Na ferramenta da GTFC

## **PASSO 3.1**

**Âmbito**: Abrir a ferramenta da GTFCC

- Abrir a ferramenta da GTFCC
- As Sugestões da Política na barra de mensagens são apresentadas por defeito
- Carregar em «Ativar Edição» e «Ativar conteúdo» para abrir a ferramenta no Modo de Edição

Page Layout Formulas Data Review View Help Acrobat Power Pivot File Home Insert Automate i PROTECTED VIEW Be careful—files from the Internet can contain viruses. Unless you need to edit, it's safer to stay in Protected View. Enable Editing File Home Insert Page Layout Formulas Data Review View Automate Help Acrobat Power Pivot U SECURITY WARNING External Data Connections have been disabled Enable Content

### **PASSO 3.2**

## **Âmbito**: Abrir a ferramenta da GTFCC

- Abrir a ferramenta da GTFCC
- Selecionar o separador:

Information

- Descrição geral dos recursos disponíveis
- Assinalar ((resumo da instrução)) para obter instruções sobre como usar a ferramenta

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#### Ferramenta em Excel da GTFCC para a Identificação de áreas prioritárias para intervenções multissectoriais para a eliminação da cólera Hiperligações Esta ferramenta em Excel da GTFCC visa automatizar o cálculo dos indicadores e do índice de vulnerabilidade à cólera para a identificação de áreas prioritárias para intervenções Identificação de áreas prioritárias para intervenções multissectoriais para a multissectoriais (APIM) para a eliminação da cólera, conforme descrito no Guia Provisório da GTFCC (2023), disponível em: eliminação da cólera Esta ferramenta deve ser usada em conjunto com o Guia do utilizador Guia do utilizador da APIM da Ferramenta em Excel para a eliminação da cólera Este guia do utilizador vem com um modelo de conjunto de dados para preparação dos dados antes de importar o conjunto de dados para a ferramenta em Excel da GTFCC: Modelo de inserção de dados Conjunto de dados de formação Um conjunto de dados de formação para ajudar os utilizadores a familiarizarem-se com o manuseamento da ferramenta em Excel da GTFCC está disponível em: Contacto: gtfccsecretariat@who.int Descrição geral A ferramenta é organizada com seis folhas da esquerda para a direita: As informações apresentam a ferramenta e os documentos relevantes. -> A Tabela de inserção de dados corresponde à folha de importação de dados para o conjunto de dados de entrada preparado para a análise de acordo com o modelo de dados. -> A Seleção de fator permite ao utilizador selecionar a contribuição e definir a ponderação (se aplicável) para cada indicador de vulnerabilidade para o cálculo do índice. R.1] O Cálculo do índice de vulnerabilidade fornece cálculos automáticos do número de dados em falta e do índice de vulnerabilidade. R.2) O Resumo do índice de vulnerabilidade contém uma tabela dinâmica com os principais parâmetros estratificados por valores do índice de vulnerabilidade. R.3] A descrição geral dos dados em falta apresenta a frequência dos valores em falta por fatores de vulnerabilidade. R.4] A Tabela de exportações de APIM corresponde aos dados do R.1] Cálculo do índice de prioridade disponível para exploração de dados (ordenação/filtro) e pode ser exportada para posterior mapeamento e análise. Resumo da instrução É recomendável usar sempre um modelo de conjunto de dados de entrada vazio e uma ferramenta em Excel da GTFCC vazia para cada nova análise. Para calcular o índice de prioridade, os principais passos são os seguintes: Importar o conjunto de dados de entrada para o separador da -> Tabela de inserção de dados. Os dados devem ser preparados usando o ficheiro 2023-gtfcc-pami-cholera-elimine-input-dataset-template-en.xlsx. A estrutura do conjunto de dados e os nomes das variáveis devem seguir estritamente a nomenclatura descrita no guia do utilizador. Atualize as definições de indicadores mensuráveis para cada fator de vulnerabilidade conforme necessário no separador -> Seleção do fator. Selecione a ponderação relativa (se aplicável) e a contribuição de cada fator de vulnerabilidade para o cálculo do índice de vulnerabilidade. Calcule automaticamente o índice de vulnerabilidade de todas as unidades geográficas operacionais do PNC, selecionando a gama de dados inseridos no separador R.1 | Cálculo do índice de vulnerabilidade Consulte os resultados e a tabela de resumo atualizando a toda pasta de trabalho pressionando Ctrl + Alt + F5. Verifique os valores em falta no separador Descrição geral dos dados em falta e preencha os dados importados conforme necessário (consulte as orientações e o guia do utilizador para as recomendações sobre a gestão da informação em falta). Exporte a informação sobre o fator de vulnerabilidade e os valores do índice de vulnerabilidade utilizando a tabela de dados disponível no separador R.41 Tabela de exportação de APIM. 5 Estão disponíveis instruções detalhadas no Guia do utilizador. O guia do utilizador visa fornecer aos utilizadores uma orientação passo a passo para a identificação de APIM para a eliminação da cólera, em particular explicações sobre como usar a ferramenta em Excel da GTFCC. Este documento destina-se a epidemiologistas e analistas de dados que participam na vigilância da cólera e identificação de APIM Information R.1 Vulnera. index calculation R.2 Vulnera. index summary R.3 Missing data overview R.4 Table PAMIs export +-> Data input table -> Factor selection

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## **PASSO 4.2**

Âmbito: Selecionar dados a importar

- Abrir o ficheiro de dados formatado de acordo com o modelo de dados utilizado no modelo
- Carregar em «Ativar edição»
- Selecionar todo o intervalo de dados no separador dados
- Copiar o intervalo de dados para a ferramenta

Na prática: selecionar uma célula no intervalo de dados e, em seguida, utilizar o atalho do Excel ((**CTRL + A**)) para selecionar o todo o intervalo (sem linhas vazias) e, em seguida, ((**CTRL + C**)) para copiar a seleção na ferramenta (separador ((Tabela de inserção de dados)))

#### Ficheiro:

(i) PROTECTED VIEW Be careful—files from the Internet can contain viruses. Unless you need to edit, it's safer to stay in Protected View. Enable Editing

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60 id_172 admin_1_10	) admin_2_172	510,698	No	No	No	No	No	No	No	No	No	No	No	No	Yes	No	Not_included	Not_included	Not_included	Not_include	d
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75 id_221 admin_1_14	admin_2_221	78,287	No	No	No	No	No	No	No	No	No	No	Yes	No	No	Yes	Not_included	Not_included	Not_included	Not_include	d
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91 id_281 admin_1_17	2 admin_2_281	290,025	Yes	No	Yes	Yes	s No	No	Yes	No	No	Yes	Yes	Yes	No	Yes	Not_included	Not_included	Not_included	Not_include	d
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id_284 admin_1_17	admin_2_284	192,281	No	Yes	No	No	Yes	No	No	No	No	No	Yes	No	No	No	Not_included	Not_included	Not_included	Not_include	d
4 id_292 admin_1_18	3 admin_2_292	111,155	No	No	No	Yes	s No	No	No	No	No	No	No	No	No	No	Not_included	Not_included	Not_included	Not_include	d
95 id_300 admin_1_18	3 admin_2_300	160,347	No	No	No	No	No	No	No	No	No	No	No	Yes	Yes	Yes	Not_included	Not_included	Not_included	Not_include	d
96 id_302 admin_1_18	admin_2_302	91,815	No	No	No	No	No	Yes	No	No	No	No	No	Yes	No	No	Not_included	Not_included	Not_included	Not_include	d
97 id_304 admin_1_18	admin_2_304	248,003	No	No	No	No	No	No	Yes	No	Yes	No	No	No	No	No	Not_included	Not_included	Not_included	Not_include	d
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Selecionar a tabela de dados completa

## **PASSO 4.3**

Âmbito: Colar dados na ferramenta

 Colar o conjunto de dados como valor em:

-> Data input table

 Colar na célula A1 como «Valores (V)» em Página Inicial >> Colar >> Colar Valores >> «123»

Paste Values





# DEFINIÇÕES DO CÁLCULO DO ÍNDICE DE VULNERABILIDADE

## **PASSO 5.1**

Âmbito: Gerir definições de cálculo do índice de vulnerabilidades

Abrir o separador:

-> Factor selection

- O separador contém vários painéis
- A lista indicativa de fatores de vulnerabilidade
- A definição de cada indicador mensurável
- Um painel para definir o peso de cada fator para o cálculo do índice, se aplicável
- Painel da seleção do fator

Lista de fatores de vulnerabilidade	Lista de indicadores mensuráveis nomes de variá	e veis	Peso no cálculo do índice (se aplicáve	Seleção de fator para cálculo do el) índice
List of the	Update measurable indicator definition	+	Set the indicator relative	<ul> <li>Select factors for the vulnerability index calculation</li> </ul>
country-specific vulnerability factors	- Outcome of each measurable indicator is expected to be "Yes"/"No"	- Do not modify the variable names	weigth (if applicable) - By default, unw eighted sum corresponds to weight value of 1 - Numeric weight can be modified by the user (e.g., 2, 4,)	-Use the drop menu to select vulnerability factors to be included in the vulnerability index calculation (except for "Confirmed cholera outbreak(s) over the analysis period" already added by default )
Vulnerability factors	Measurable indicators	Variable names	Indicator weight	Selection of factors in the vulnerability index
Confirmed cholera outbreak(s) over the analysis period	NCP unit with at least one confirmed cholera outbreak reported over the past five year/analysis period	VF_01_chol_otbk	Not applicable	If "YES", NCP geo. unit is a PAMI
Confirmed cholera imported case(s) in the NCP operational geographic unit considered	NCP unit with at least one confirmed cholera case imported (from another country or another NCP operational geographic unit reported during the analysis period)	VF_02_chol_import	1	Included in the vulnerability index
Cross-border areas adjacent to frequently cholera-affected areas or identified PAMIs in neighbouring country(ies)	Cross-border NCP unit adjacent to cross-border areas frequently affected by cholera outbreaks or classified as PAMI in neighbouring countries	VF_03_chol_proximity	1	Included in the vulnerability index
Location along major travel routes with transportation hubs	NCP unit located along transportation pathway(s) with transportation $hub(s)$	VF_04_mov_pathw	1	Included in the vulnerability index
Major population gatherings	NCP unit hosting major population gathering(s)	VF_05_pop_gathering	1	Included in the vulnerability index
High population density locations or overcrowded settings	NCP unit with high population density or overcrowded settings	VF_06_overcrowded_set	1	Included in the vulnerability index
High-risk populations	NCP unit with high-risk population	VF_07_high_risk_pop	1	Included in the vulnerability index
Hard-to-access populations	NCP unit with hard-to-access population	VF_08_hard_to_acc_risk_pop	1	Included in the vulnerability index
Population that received oral cholera vaccine (OCV) more than three years ago	NCP unit with a population vaccinated more than three years ago (two-doses OCV campaign with a coverage for both round >70%)	VF_09_ocv	1	Included in the vulnerability index
High-risk for extreme climate and weather conditions	NCP unit exposed to extreme climate and weather conditions	VF_10_climate_event	1	Included in the vulnerability index
Complex humanitarian emergency	NCP unit located in an area under a complex humanitarian emergency	VF_11_comp_humanit_emerg	1	Included in the vulnerability index
Unimproved water	NCP unit with more than 30% of the population using unimproved water facility type (calculated as sum of % of population with unimproved service level and % of population using surface water) OR more than 15% of the population using surface water	VF_12_unimprov_water	1	Included in the vulnerability index
Unimproved sanitation	NCP unit with more than 50% of the population using unimproved sanitation facility type (calculated as % of population with unimproved sanitation service level and % of population practicing open defecation) OR more than 30% of the population practicing open defecation	VF_13_unimprov_sanitat	1	Included in the vulnerability index
Limited access to hygiene	NCP unit with more than 50% of the population with no handwashing facility on premises	VF_14_limited_hygien	1	Included in the vulnerability index
Additionnal country-specifc cholera vulnerability factor (1)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_15_add_factor_1	1	Excluded from the vulnerability index
Additionnal country-specifc cholera vulnerability factor (2)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_16_add_factor_2	1	Excluded from the vulnerability index
Additionnal country-specifc cholera vulnerability factor (3)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_17_add_factor_3	1	Excluded from the vulnerability index
Additionnal country-specifc cholera vulnerability factor (4)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_18_add_factor_4	1	Excluded from the vulnerability index
Information -> Data input table -> Factor select	tion R.1  Vulnera. index calculation R.2  Vulnera. index summary	R.3  Missing data overview	R.4  Table PAMIs export	+

### **PASSO 5.2**

File

Âmbito: Atualizar a definição de qualquer fator de vulnerabilidade adicional específico do país (se aplicável)

- Verificar a lista de fatores de vulnerabilidade
- Atualizar as definições de indicadores mensuráveis para os fatores de vulnerabilidade adicionais

List of the country-specific vulnerability factors	Update measurable indicator definition	+	Set the indicator relative weigth (if applicable)	Select factors for the vulnerability index calculation
	- Outcome of each measurable indicator is expected to be "Yes'!"No"	- Do not modify the variable names	- By default, unweighted sum corresponds to weight value of 1 - Numeric weight can be modified by the user (e.g., 2, 4,)	<ul> <li>Use the drop menu to select vulnerability factors to be included in the wherability index calculation (except for "Confirmed cholera outbreak(s over the analysis period" already added by default)</li> </ul>
Vulnerability factors	Measurable indicators	Variable names	Indicator weight	Selection of factors in the vulnerability index
Confirmed cholera outbreak(s) over the analysis period	NCP unit with at least one confirmed cholera outbreak reported over the past five vear/analysis period	VF_01_chol_otbk	Not applicable	If "YES", NCP geo. unit is a PAMI
Confirmed cholera imported case(s) in the NCP operational geographic unit considered	NCP unit with at least one confirmed cholera case imported (from another country or another NCP operational geographic unit reported during the analysis period)	VF_02_chol_import	1	Included in the vulnerability index
Cross-border areas adjacent to frequently cholera-affected areas or identified PAMIs in neighbouring country(ies)	Cross-border NCP unit adjacent to cross-border areas frequently affected by cholera outbreaks or classified as PAMI in neighbouring countries	VF_03_chol_proximity	1	Included in the vulnerability index
Location along major travel routes with transportation hubs	NCP unit located along transportation pathway(s) with transportation $hub(s)$	VF_04_mov_pathw	1	Included in the vulnerability index
Major population gatherings	NCP unit hosting major population gathering(s)	VF_05_pop_gathering	1	Included in the vulnerability index
High population density locations or overcrowded settings	NCP unit with high population density or overcrowded settings	VF_06_overcrowded_set	1	Included in the vulnerability index
High-risk populations	NCP unit with high-risk population	VF_07_high_risk_pop	1	Included in the vulnerability index
Hard-to-access populations	NCP unit with hard-to-access population	VF_08_hard_to_acc_risk_pop	1	Included in the vulnerability index
Population that received oral cholera vaccine (OCV) more than three years ago	NCP unit with a population vaccinated more than three years ago (two-doses OCV campaign with a coverage for both round >70%)	VF_09_ocv	1	Included in the vulnerability index
High-risk for extreme climate and weather conditions	NCP unit exposed to extreme climate and weather conditions	VF_10_climate_event	1	Included in the vulnerability index
Complex humanitarian emergency	NCP unit located in an area under a complex humanitarian emergency	VF_11_comp_humanit_emerg	1	Included in the vulnerability index
Unimproved water	NCP unit with more than 30% of the population using unimproved water facility type (calculated as sum of % of population with unimproved service level and % of population using surface water) OR more than 15% of the population using surface water	VF_12_unimprov_water	1	Included in the vulnerability index
Unimproved sanitation	NCP unit with more than 50% of the population using unimproved sanitation facility type (calculated as % of population with unimproved sanitation service level and % of population practicing open defecation) OR more than 30% of the population practicing open defecation	VF_13_unimprov_sanitat	1	Included in the vulnerability index
Limited access to hygiene	NCP unit with more than 50% of the population with no handwashing facility on premises	VF_14_limited_hygien	1	Included in the vulnerability index
Additionnal country-specifc cholera vulnerability factor (1)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_15_add_factor_1	1	Excluded from the vulnerability index
Additionnal country-specifc cholera vulnerability factor (2)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_16_add_factor_2	1	Excluded from the vulnerability index
Additionnal country-specifc cholera vulnerability factor (3)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_17_add_factor_3	1	Excluded from the vulnerability index
Additionnal country-specifc cholera vulnerability factor (4)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_18_add_factor_4	1	Excluded from the vulnerability index
Information —> Data input table —> Factor sele	tion R.1  Vulnera, index calculation R.2  Vulnera, index summary	R.3  Missing data overview	w R.4  Table PAMIs export	+

Atualizar o fator de vulnerabilidade e as definições do indicador mensurável conforme necessário

Home Insert Page Layout Formulas Data Review View Automate Help Acrobat Power Pivot

#### File Home Insert Page Layout Formulas Data Review View Automate Help Acrobat Power Pivot

## **PASSO 5.3**

#### Âmbito: Verificar informações

- Os nomes das variáveis são predefinidos e não podem ser editados pelo utilizador.
- As células correspondentes são bloqueadas para edição.

List of the country-specific vulnerability factors	Update measurable indicator definition		<ul> <li>Set the indicator relative weigth (if applicable)</li> </ul>	Select factors for the vulnerability index calculation		
	- Outcome of each measurable indicator is expected to be "Yes" "No"	- Do not modify the variable names	<ul> <li>By default, unweighted sum corresponds to weight value of 1</li> <li>Numeric weight can be modified by the user (e.g., 2, 4,)</li> </ul>	<ul> <li>Use the drop menu to select vulnerability factors to be included in the vulnerability index calculation (except for "Confirmed cholera outbreak(s) over the analysis period" already added by default.)</li> </ul>		
Vulnerability factors	Measurable indicators	Variable names	Indicator weight	Selection of factors in the vulnerability index		
Confirmed cholera outbreak(s) over the analysis period	NCP unit with at least one confirmed cholera outbreak reported over the past five year/analysis period	VF_01_chol_otbk	Not applicable	If "YES", NCP geo. unit is a PAMI		
Confirmed cholera imported case(s) in the NCP operational geographic unit considered	NCP unit with at least one confirmed cholera case imported (from another country or another NCP operational geographic unit reported during the analysis period)	VF_02_chol_import	1	Included in the vulnerability index		
Cross-border areas adjacent to frequently cholera-affected areas or identified PAMIs in neighbouring country(ies)	Cross-border NCP unit adjacent to cross-border areas frequently affected by cholera outbreaks or classified as PAMI in neighbouring countries	VF_03_chol_proximity	1	Included in the vulnerability index		
Location along major travel routes with transportation hubs	NCP unit located along transportation pathway(s) with transportation $hub(s)$	VF_04_mov_pathw	1	Included in the vulnerability index		
Major population gatherings	NCP unit hosting major population gathering(s)	VF_05_pop_gathering	1	Included in the vulnerability index		
High population density locations or overcrowded settings	NCP unit with high population density or overcrowded settings	VF_06_overcrowded_set	1	Included in the vulnerability index		
High-risk populations	NCP unit with high-risk population	VF_07_high_risk_pop	1	Included in the vulnerability index		
Hard-to-access populations	NCP unit with hard-to-access population	VF_08_hard_to_acc_risk_pop	1	Included in the vulnerability index		
Population that received oral cholera vaccine (OCV) more than three years ago	NCP unit with a population vaccinated more than three years ago (two-doses OCV campaign with a coverage for both round >70%)	VF_09_ocv	1	Included in the vulnerability index		
High-risk for extreme climate and weather conditions	NCP unit exposed to extreme climate and weather conditions	VF_10_climate_event	1	Included in the vulnerability index		
Complex humanitarian emergency	NCP unit located in an area under a complex humanitarian emergency	VF_11_comp_humanit_emerg	1	Included in the vulnerability index		
Unimproved water	NCP unit with more than 30% of the population using unimproved water facility type (calculated as sum of % of population with unimproved service level and % of population using surface water) OR more than 15% of the population using surface water	VF_12_unimprov_water	1	Included in the vulnerability index		
Unimproved sanitation	NCP unit with more than 50% of the population using unimproved sanitation facility type (calculated as % of population with unimproved sanitation service level and % of population practicing open defecation) OR more than 30% of the population practicing open defecation	VF_13_unimprov_sanitat	1	Included in the vulnerability index		
Limited access to hygiene	NCP unit with more than 50% of the population with no handwashing facility on premises	VF_14_limited_hygien	1	Included in the vulnerability index		
Additionnal country-specifc cholera vulnerability factor (1)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_15_add_factor_1	1	Excluded from the vulnerability index		
Additionnal country-specifc cholera vulnerability factor (2)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with $\ldots$ "	VF_16_add_factor_2	1	Excluded from the vulnerability index		
Additionnal country-specifc cholera vulnerability factor (3)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_17_add_factor_3	1	Excluded from the vulnerability index		
Additionnal country-specifc cholera vulnerability factor (4)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with $\ldots^{\ast}$	VF_18_add_factor_4	1	Excluded from the vulnerability index		
< > Information -> Data input table -> Factor sele	ction R.1  Vulnera. index calculation R.2  Vulnera. index summary	R.3  Missing data overv	iew R.4  Table PAMIs export	+		

Lista de nomes de variáveis

## **PASSO 5.4**

#### Âmbito: Definir peso (opcional)

- Configurações predefinidas para o cálculo do índice de vulnerabilidade:
- Soma não ponderada
- Para todos os fatores de vulnerabilidade selecionados, o valor padrão do peso é igual a 1
- Opcional: aumentar/diminuir manualmente o peso de acordo com a decisão das partes interessadas

File Home Insert Page Layout Formulas Data Review View Automate Help Acrobat Power Pivot

List of the country-specific vulnerability factors	Update measurable indicator definition	-	Set the indicator relative weigth (if applicable)	Select factors for the vulnerability index calculation
	- Outcome of each measurable indicator is expected to be "Yes" "No"	- Do not modify the variable names	<ul> <li>By default, unweighted sum corresponds to weight value of 1</li> <li>Numeric weight can be modified by the user (e.g., 2, 4,)</li> </ul>	<ul> <li>Use the drop menu to select vulnerability factors to be included in the vulnerability index calculation (except for "Confirmed cholera outbreak(s over the analysis period" already added by default)</li> </ul>
Vulnerability factors	Measurable indicators	Variable names	Indicator weight	Selection of factors in the vulnerability index
Confirmed cholera outbreak(s) over the analysis period	NCP unit with at least one confirmed cholera outbreak reported over the past five vear/analysis period	VF_01_chol_otbk	Not applicable	If "YES", NCP geo. unit is a PAMI
Confirmed cholera imported case(s) in the NCP operational geographic unit considered	NCP unit with at least one confirmed cholera case imported (from another country or another NCP operational geographic unit reported during the analysis period)	VF_02_chol_import	1	Included in the vulnerability index
Cross-border areas adjacent to frequently cholera-affected areas or identified PAMIs in neighbouring country(ies)	Cross-border NCP unit adjacent to cross-border areas frequently affected by cholera outbreaks or classified as PAMI in neighbouring countries	VF_03_chol_proximity	1	Included in the vulnerability index
Location along major travel routes with transportation hubs	NCP unit located along transportation $pathway(s)$ with transportation $hub(s)$	VF_04_mov_pathw	1	Included in the vulnerability index
Major population gatherings	NCP unit hosting major population gathering(s)	VF_05_pop_gathering	1	Included in the vulnerability index
ligh population density locations or overcrowded settings	NCP unit with high population density or overcrowded settings	VF_06_overcrowded_set	1	Included in the vulnerability index
ligh-risk populations	NCP unit with high-risk population	VF_07_high_risk_pop	1	Included in the vulnerability index
Hard-to-access populations	NCP unit with hard-to-access population	VF_08_hard_to_acc_risk_pop	1	Included in the vulnerability index
Population that received oral cholera vaccine (OCV) more than three years ago	NCP unit with a population vaccinated more than three years ago (two-doses OCV campaign with a coverage for both round >70%)	VF_09_ocv	1	Included in the vulnerability index
ligh-risk for extreme climate and weather conditions	NCP unit exposed to extreme climate and weather conditions	VF_10_climate_event	1	Included in the vulnerability index
Complex humanitarian emergency	NCP unit located in an area under a complex humanitarian emergency	VF_11_comp_humanit_emerg	1	Included in the vulnerability index
Jnimproved water	NCP unit with more than 30% of the population using unimproved water facility type (calculated as sum of % of population with unimproved service level and % of population using surface water) OR more than 15% of the population using surface water	VF_12_unimprov_water	1	Included in the vulnerability index
Jnimproved sanitation	NCP unit with more than 50% of the population using unimproved sanitation facility type (calculated as % of population with unimproved sanitation service level and % of population practicing open defecation) OR more than 30% of the population practicing open defecation	VF_13_unimprov_sanitat	1	Included in the vulnerability index
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Additionnal country-specifc cholera vulnerability factor (2)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_16_add_factor_2	1	Excluded from the vulnerability index
Additionnal country-specifc cholera vulnerability factor (3)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_17_add_factor_3	1	Excluded from the vulnerability index
Additionnal country-specifc cholera vulnerability factor (4)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with*	VF_18_add_factor_4	1	Excluded from the vulnerability index
< > Information -> Data input table -> Factor sele	ction R.11 Vulnera, index calculation R.21 Vulnera, index summary	R.31 Missing data overvi	ew R.4I Table PAMIs export	+
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Alterar manualmente o valor numérico na célula correspondente



Opcional: Definir o peso no cálculo do índice de vulnerabilidade

## **PASSO 5.5**

Âmbito: Selecionar fatores de vulnerabilidade

- Utilizar o menu suspenso para a inclusão/exclusão de fator(es) de vulnerabilidade no cálculo do índice de vulnerabilidade, conforme relevante no contexto específico do país
- Recurso útil para realizar uma análise de sensibilidade dos valores do índice com diferentes conjuntos de fatores de vulnerabilidade

File	Home	Insert	Page Layout	Formulas	Data	Review	View	Automate	Help	Acrobat	Power Pivot
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List of the country-specific vulnerability factors	Update measurable indicator definition	-	Set the indicator relative weigth (if applicable)	Select factors for the vulnerability index calculation
	- Outcome of each measurable indicator is expected to be "Yes"/TNo"	- Do not modify the variable names	<ul> <li>By default, unweighted sum corresponds to weight value of 1</li> <li>Numeric weight can be modified by the user (e.g., 2, 4,)</li> </ul>	<ul> <li>Use the drop menu to select vulnerability factors to be included in the vulnerability index calculation (except for "Confirmed cholera outbreak(s) over the analysis period" already added by default)</li> </ul>
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Confirmed cholera imported case(s) in the NCP operational geographic unit considered	NCP unit with at least one confirmed cholera case imported (from another country or another NCP operational geographic unit reported during the analysis period)	VF_02_chol_import	1	Included in the vulnerability index
Cross-border areas adjacent to frequently cholera-affected areas or identified PAMIs in neighbouring country(ies)	Cross-border NCP unit adjacent to cross-border areas frequently affected by cholera outbreaks or classified as PAMI in neighbouring countries	VF_03_chol_proximity	1	Included in the vulnerability index
Location along major travel routes with transportation hubs	NCP unit located along transportation pathway(s) with transportation hub(s)	VF_04_mov_pathw	1	Included in the vulnerability index
Major population gatherings	NCP unit hosting major population gathering(s)	VF_05_pop_gathering	1	Included in the vulnerability index
High population density locations or overcrowded settings	NCP unit with high population density or overcrowded settings	VF_06_overcrowded_set	1	Included in the vulnerability index
High-risk populations	NCP unit with high-risk population	VF_07_high_risk_pop	1	Included in the vulnerability index
Hard-to-access populations	NCP unit with hard-to-access population	VF_08_hard_to_acc_risk_pop	1	Included in the vulnerability index
Population that received oral cholera vaccine (OCV) more than three years ago	NCP unit with a population vaccinated more than three years ago (two-doses OCV campaign with a coverage for both round >70%)	VF_09_ocv	1	Included in the vulnerability index
High-risk for extreme climate and weather conditions	NCP unit exposed to extreme climate and weather conditions	VF_10_climate_event	1	Included in the vulnerability index
Complex humanitarian emergency	NCP unit located in an area under a complex humanitarian emergency	VF_11_comp_humanit_emerg	1	Included in the vulnerability index
Unimproved water	NCP unit with more than 30% of the population using unimproved water facility type (calculated as sum of % of population with unimproved service level and % of population using surface water) OR more than 15% of the population using surface water	VF_12_unimprov_water	1	Included in the vulnerability index
Unimproved sanitation	NCP unit with more than 50% of the population using unimproved sanitation facility type (calculated as % of population with unimproved sanitation service level and % of population practicing open defecation) OR more than 30% of the population practicing open defecation	VF_13_unimprov_sanitat	1	Included in the vulnerability index
Limited access to hygiene	NCP unit with more than 50% of the population with no handwashing facility on premises	VF_14_limited_hygien	1	Included in the vulnerability index
Additionnal country-specifc cholera vulnerability factor (1)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_15_add_factor_1	1	Excluded from the vulnerability index
Additionnal country-specifc cholera vulnerability factor (2)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_16_add_factor_2	1	Excluded from the vulnerability index
Additionnal country-specifc cholera vulnerability factor (3)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_17_add_factor_3	1	Excluded from the vulnerability index
Additionnal country-specifc cholera vulnerability factor (4)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_18_add_factor_4	1	Excluded from the vulnerability index
Information —> Data input table —> Factor selection	tion R.1 Vulnera. index calculation R.2 Vulnera. index summary	R.3 Missing data overvi	ew R.4 Table PAMIs export	+

Included in the vulnerability index

Included in the vulnerability index Excluded from the vulnerability index

Alterar a seleção utilizando a opção do menu suspenso

Seleção do fator de vulnerabilidade



# CALCULAR O ÍNDICE DE VULNERABILIDADE

**Âmbito**: Calcular o índice de vulnerabilidade

Abrir o separador:

R.1 Vulnera. index calculation

 Para expandir o cálculo a todas as unidades geográficas operacionais do PCN em todo o intervalo do conjunto de dados de entrada contido na «Tabela de inserção dados» selecionar primeiro toda a primeira linha (da célula A2 à célula X2)

#### A linha n.º 2 já contém um cálculo automático do índice de prioridade



Não alterar os nomes do cabeçalho nem as fórmulas da tabela

**Âmbito**: Calcular o índice de vulnerabilidade

- Selecionar o canto inferior direito da célula «X2»
- Colocar o rato na marca verde (parte verde) e manter o botão esquerdo pressionado
- Em seguida, arrasta a seleção mantendo o botão esquerdo pressionado para preencher as fórmulas até todas as unidades geográficas operacionais do PCN do conjunto de dados de entrada serem incluídas na tabela de dados



## Âmbito: Calcular o índice de vulnerabilidade

- Verificar se todas as unidades do PCN estão incluídas no intervalo de dados
- Para o conjunto de dados de formação aqui utilizado como exemplo, até à linha 101 para incluir todas as unidades operacionais do PCN (n=100)

id_2 id_2 id_2	223 admin_1_14 224 admin 1 14	admin_2_22	2 2 2 2 2 2 2 2 2 2																-	
id_2 id_2	224 admin 1 14		5 26403	No	No	No	No	No	No	No	No	No	No	Yes	Yes	Yes	Yes	Not_includedNot_includedNot_includedO	0	4
id_2		admin_2_22	4 2E+05	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	No	No	No	No	Not_includedNot_includedNot_includedOot_includedO	0	Initial PAN
	225 admin_1_14	admin_2_22	5 3E+05	Yes	Yes	No	No	Yes	No	Yes	No	No	No	No	No	Yes	Missing_value	Not_includedNot_includedNot_includedNot_included	1	Initial PAN
id_2	227 admin_1_14	admin_2_22	7 6E+05	Yes	Yes	No	No	Yes	Yes	Yes	No	Yes	No	Yes	No	No	No	Not_includedNot_includedNot_includedO	0	Initial PAI
id_2	231 admin_1_14	admin_2_23	1 5E+05	sing_va	Yes	No	Yes	Yes	No	Yes	No	No	No	No	No	No	No	Not_includedNot_includedNot_includedOt_included	1	4
id_2	233 admin_1_14	admin_2_23	3 2E+05	No	Yes	No	Yes	Yes	Yes	Yes	No	Yes	No	Yes	Yes	No	No	Not_includedNot_includedNot_includedO	0	8
id_2	234 admin_1_14	admin_2_23	4 4E+05	No	No	No	No	No	No	No	No	No	No	No	No	No	Yes	Not_includedNot_includedNot_includedO	0	1
id_2	239 admin_1_14	admin_2_23	9 3E+05	No	No	No	No	Yes	No	Yes	Missing_value	Missing_value	Missing_value	No	No	Missing_value	No	Not_includedNot_includedNot_includedOot_included	4	2
id_2	244 admin_1_15	admin_2_24	4 1E+05	No	No	No	No	No	No	No	No	Yes	No	No	No	No	Yes	Not_includedNot_includedNot_includedO	0	2
id_2	246 admin_1_15	admin_2_24	6 2E+05	No	No	No	No	No	No	No	No	Yes	No	No	No	No	No	Not_includedNot_includedNot_includedOot_includedO	0	1
id_2	250 admin_1_15	admin_2_25	0 2E+05	Yes	No	No	No	No	No	No	No	Yes	No	Yes	No	No	No	Not_includedNot_includedNot_includedOot_includedO	0	Initial PA
id_2	256 admin_1_15	admin_2_25	6 5E+05	Yes	Yes	No	Yes	No	Yes	No	No	Yes	No	Yes	No	No	No	Not_includedNot_includedNot_includedOot_includedO	0	Initial PA
id_2	260 admin_1_15	admin_2_26	0 4E+05	No	No	No	No	No	No	No	No	Yes	No	No	Yes	No	No	Not_includedNot_includedNot_includedOot_includedO	0	2
id_2	265 admin_1_15	admin_2_26	5 2E+05	No	Yes	No	No	No	No	No	No	No	No	Yes	Yes	Yes	Yes	Not_includedNot_includedNot_includedNot_included〇	0	5
id_2	277 admin_1_15	admin_2_27	7 2E+05	Yes	No	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Not_includedNot_includedNot_includedNot_included〇	0	Initial PA
id_2	281 admin_1_17	admin_2_28	1 3E+05	Yes	No	Yes	Yes	No	No	No	No	No	Yes	Yes	Yes	No	Yes	Not_includedNot_includedNot_includedO	0	Initial PA
id_2	282 admin_1_17	admin_2_28	2 4E+05	Yes	Yes	Yes	No	Yes	Yes	Yes	No	No	Yes	No	No	No	Yes	Not_includedNot_includedNot_includedO	0	Initial PA
id_2	284 admin_1_17	admin_2_28	4 2E+05	No	Yes	No	No	Yes	No	Yes	No	No	No	Yes	No	No	No	Not_includedNot_includedNot_includedNot_included〇	0	4
id_2	292 admin_1_18	admin_2_29	2 1E+05	No	No	No	Yes	No	No	No	No	No	No	No	No	No	No	Not_includedNot_includedNot_includedNot_included〇	0	1
id_3	300 admin_1_18	admin_2_30	0 2E+05	No	No	No	No	No	No	No	No	No	No	No	Yes	Yes	Yes	Not_includedNot_includedNot_includedNot_included〇	0	3
id_3	302 admin_1_18	admin_2_30	2 91819	No	No	No	No	No	Yes	No	No	No	No	No	Yes	No	No	Not_includedNot_includedNot_includedNot_included〇	0	2
id_3	304 admin_1_18	admin_2_30	4 2E+05	No	No	No	No	No	No	No	No	Yes	No	No	No	No	No	Not_includedNot_includedNot_includedNot_included〇	0	1
id_3	305 admin_1_18	admin_2_30	5 2E+05	No	No	No	No	No	No	No	No	No	No	No	No	No	No	Not_includedNot_includedNot_includedOot_includedO	0	0
id_3	306 admin_1_18	admin_2_30	6 1E+05	No	Yes	No	Yes	No	No	No	No	No	No	No	No	No	Yes	Not_includedNot_includedNot_includedO	0	з
id_3	307 admin_1_18	admin_2_30	7 1E+05	No	No	No	No	Missing value	Yes	Missing_value	No	Yes	No	No	No	Yes	No	Not_includedNot_includedNot_includedNot_included	2	з
id_1	102 admin_1_07	admin_2_30	8 3E+05	No	No	No	No	No	No	No	No	No	No	No	No	No	Yes	Not_includedNot_includedNot_includedO	0	1
_																				

Os valores do índice de vulnerabilidade são calculado automaticamente

O número de valores em

falta é

calculado

automaticamente

Âmbito: Interpretar o índice de vulnerabilidade

De acordo com o algoritmo de classificação da APIM:

Id\_014: Todos os fatores = «Não» ⇔
valor do índice = 0 ⇔ Não é uma
APIM

Id\_038: Unidade do PCN com, pelo menos, um surto confirmado de cólera comunicado nos últimos cinco anos = ((Sim)) ⇒ valor do índice = APIM

Id\_055: Cinco fatores = «Sim» ⇒ valor do índice = 5 ⇒ verificar o limiar do índice para classificar ou não como APIM





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2 id_005 admin_1_01	admin_2_005 6	54393 No	No	No	No	No	No	No	No	No	No	No	No	No	No	lot_include.lot_include.lot_include	lot_include 🔿	0 0			
3 id_013 admin_1_02	admin_2_013 1	1E+05 Yes	Yes	No	No	Yes	No	Yes	No	No	No	Yes	No	No	No	lot_include.lot_include.lot_include	lot_include 🔿	0 Initial F	AMI		
4 id_014 admin_1_02	admin_2_014 3	37086 No	No	No	No	No	No	No	No	No	No	No	No	No	No	lot_include.lot_include.lot_include	lot_include	0 0		d 014	
5 id_015 admin_1_02	admin_2_015	2E+05 No	No	Yes	Yes	No	No	No	No	No	No	No	No	No	No	lot_include.lot_include.lot_include	lot_include 🔿	0 2			
6 id_022 admin_1_02	admin_2_022	3E+05 No	No	lissing_valu	No	No	No	No	No	No	No	No	No	No	Yes	lot_include.lot_include.lot_include	lot_include	1 1			
7 id_025 admin_1_02	admin_2_025	3E+05 Yes	No	No	Yes	No	No	No	No	No	No	Yes	No	No	No	lot_include.lot_include.lot_include	lot_include 🔿	0 Initial F	AMI		
8 id_028 admin_1_02	admin_2_028	2E+05 No	No	No	No	No	No	No	No	No	No	No	No	No	No	lot_include.lot_include.lot_include	lot_include 🔿	0 0			
9 id_030 admin_1_02	admin_2_030 1	1E+05 No	No	No	No	No	No	No	No	No	No	No	No	No	No	lot_include.lot_include.lot_include	elot_include	0 0			
10 id_033 admin_1_02	admin_2_033 2	2E+05 No	No	No	No	No	No	No	No	No	No	No	No	No	No	lot_include lot_include lot_include	lot_include ()	0 0			
11 id_035 admin_1_02	admin_2_035	3E+05 No	Yes	lissing_valu	No	Yes	No	Yes	No	No	lissing_valu	No	No	No	No	lot_include lot_include lot_include	lot_include	2 3			
12 id_038 admin_1_02	admin_2_038	3E+05 Yes	No	No	No	No	No	No	No	Yes	No	Yes	No	No	No	lot_include lot_include lot_include	lot_include 🔿	0 Initial P		d 038	
13 id_039 admin_1_02	admin_2_039	2E+05 No	No	No	No	No	No	No	No	No	No	No	Yes	No	No	lot_include lot_include lot_include	elot_include 🔿	0 1		_	
14 id_048 admin_1_03	admin_2_048 2	2E+05 Yes	Yes	Yes	Yes	Yes	No	Yes	No	No	Yes	Yes	No	No	No	lot_include.lot_include.lot_include	lot_include()	0 Initial P	AMI		
15 id_051 admin_1_03	admin_2_051 4	4E+05 No	Yes	Yes	Yes	Yes	No	Yes	No	Yes	Yes	No	No	No	Yes	lot_include.lot_include.lot_include	elot_include()	0 8			
16 id_053 admin_1_04	admin_2_053	2E+05 No	No	lissing_valu	No	Yes	No	Yes	No	Yes	No	No	No	No	Yes	lot_include.lot_include.lot_include	elot_include	1 4			
17 id_054 admin_1_04	admin_2_054	2E+05 No	No	No	No	Yes	No	Yes	No	Yes	No	No	No	No	No	lot_include.lot_include.lot_include	elot_include()	0 3			
18 id_055 admin_1_04	admin_2_055 4	4E+05 No	Yes	No	No	Yes	Yes	Yes	No	Yes	No	No	No	No	No	lot_include.lot_include.lot_include	elot_include 🔘	0 5		d 055	,
19 id_058 admin_1_04	admin_2_058	2E+05 No	No	No	No	Yes	No	Yes	No	No	No	Yes	No	No	No	lot_include.lot_include.lot_include	lot_include 🔿	0 3			
20 id_065 admin_1_04	admin_2_065 1	1E+05 No	Yes	No	No	Yes	Yes	Yes	No	No	No	Yes	No	No	No	lot_include.lot_include.lot_include	lot_include	0 5			
21 id_066 admin_1_04	admin_2_066	2E+05 No	No	No	No	No	No	No	No	No	No	No	No	Yes	No	lot_include.lot_include.lot_include	lot_include 🔿	0 1			
22 id 067 admin 1 04	admin 2 067 1	1E+05 Yes	Yes	Yes	No	Yes	No	Yes	No	Yes	Yes	Yes	Yes	No	No	lot include lot include lot include	lot include ()	0 Initial P	AMI		
< >	Information	-> Dat	ta input	table	-> Facto	or selectio	n R.	1  Vulnera	a. index (	calculati	on R.	2 Vulner	ra. index	summary	R.	.3  Missing data overview	R.4 Table P.	AMIs expor	- 1	F	



# EXPLORAR E EXPORTAR OS Resultados do índice de Vulnerabilidade



To refresh the table, type CTRL + ALT + F5 or open tab Data, then select the drop-down menu "Refresh all" and click on "Refresh all"



#### Opção 1: Carregar em CTRL + ALT + F5

**Opção 2:** Abrir o separador Dados, selecionar o menu suspenso «Atualizar tudo» e carregar em «Atualizar tudo»



## **PASSO 8.1**

Âmbito: Explorar a tabela do resumo

- A tabela dinâmica contém parâmetros chave (ou seja, número de unidades geográficas operacionais do PCN, população alvo) estratificados por valores do índice de vulnerabilidade
- Para fins de ilustração, o limiar do valor do índice é igual a 6





Vulnerability index values	Number of geographic units	Cum. number of geographic units	Rel. % of the num. of geographic units	Cum. % of the num. of geographic units	Total population	Rel. % of total population	Cum. % of total population
Initial PAMI	20	20	20	0% 20.01	6 5,439,221	22.7%	22.7%
8	3	23	3	.0% 23.0%	N 933,355	3.9%	26.6%
7	1	24	1	.0% 24.09	% 194,610	0.8%	27.4%
6	3	27		.0% 27.09	% 619,740	2.6%	30.0%
5	5	32	5	.0% 32.01	% 1,016,472	4.2%	34.2%
4	7	39	3	.0% 39.01	6 1,708,930	7.1%	41.3%
3	14	53	14	.0% 53.09	6 3,421,821	14.3%	55.6%
2	12	65	17	.0% 65.09	% 2,949,457	12.3%	67.9%
1	13	78	13	.0% 78.09	% 3,046,057	12.7%	80.6%
0	22	100	22	.0% 100.09	N 4,662,895	19.4%	100.0%
Grand Total	100		100	.0%	23,992,558	100.00%	
< > Information	-> Data input table -> Fa	ctor selection R.1  Vulnera.	index calculation	Vulnera. index summary R.3	Missing data overview R.4  T	able PAMIs export +	

Initial PAMI         20         20         20.0%         20.0%         5,439,221         22.7%           8         3         23         3.0%         23.0%         933,355         3.9%	22.7%
8 3 23 <b>3.0%</b> 23.0% 933,355 <b>3.9%</b>	26.6%
	20.0%
<u>7 1 24 1.0% 24.0% 194,610 0.8%</u>	27.4%
6 3 27 <b>3.0%</b> 27.0% 619,740 <b>2.6%</b>	30.0%
5 5 32 5.0% 32.0% 1,016,472 4.2%	34.2%
4 7 39 <b>7.0%</b> 39.0% 1,708,930 <b>7.1%</b>	41.3%
<b>3</b> 14 53 <b>14.0%</b> 53.0% 3,421,821 <b>14.3%</b>	55.6%
2 12 65 12.0% 65.0% 2,949,457 12.3%	67.9%
<b>1</b> 13 78 <b>13.0%</b> 78.0% 3,046,057 <b>12.7%</b>	80.6%
0 22 100 <b>22.0%</b> 100.0% 4,662,895 <b>19.4%</b>	100.0%
Grand Total         100         100.0%         23,992,558         100.00%	

Assumindo-se o limiar do índice de vulnerabilidade > 6,

**24 unidades operacionais do PCN**, que representam **27,4 % da população total**, são classificadas como APIM:

- 20 inicialmente classificadas como APIM devido a transmissão anterior da cólera
- 4 classificadas como APIM devido ao valor do índice > 6

## **PASSO 8.2**

#### Âmbito: Verificar dados em falta

Abrir o separador:

R.3 Missing data overview

- Verificar a frequência de dados em falta
- Devem ser recolhidos dados sobre indicadores de vulnerabilidade mensuráveis para todas as unidades geográficas operacionais do PCN para evitar preconceções no cálculo do índice de vulnerabilidade

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Vulnerability factors	Nun	n. of c	observ	ations		Relative percentage			
	Missing val	ues	"No"	"Yes"	Total	Missing values	"No"	"Yes"	Total
Confirmed cholera outbreak(s) over the analysis period		1	79	20	100	1.0%	79.0%	20.0%	100.0%
Confirmed cholera imported case(s) in the NCP operational geographic unit considered	-	0	68	32	100	0.0%	68.0%	32.0%	100.0%
Cross-border areas adjacent to frequently cholera-affected areas or identified PAMIs in neighbouring country(ies)		7	73	20	100	7.0%	73.0%	20.0%	100.0%
Location along major travel routes with transportation hubs		0	80	20	100	0.0%	80.0%	20.0%	100.0%
Major population gatherings		2	66	32	100	2.0%	66.0%	32.0%	100.0%
High population density locations or overcrowded settings		0	84	16	100	0.0%	84.0%	16.0%	100.0%
High-risk populations		2	66	32	100	2.0%	66.0%	32.0%	100.0%
Hard-to-access populations		1	93	6	100	1.0%	93.0%	6.0%	100.0%
Population that received oral cholera vaccine (OCV) more than three years ago		2	75	23	100	2.0%	75.0%	23.0%	100.0%
High-risk for extreme climate and weather conditions		4	83	13	100	4.0%	83.0%	13.0%	100.0%
Complex humanitarian emergency		0	73	27	100	0.0%	73.0%	27.0%	100.0%
Unimproved water		0	75	25	100	0.0%	75.0%	25.0%	100.0%
Unimproved sanitation		3	79	18	100	3.0%	79.0%	18.0%	100.0%
Limited access to hygiene		2	70	28	100	2.0%	70.0%	28.0%	100.0%
Additionnal country-specifc cholera vulnerability factor (1)		0	0	0	0				
Additionnal country-specifc cholera vulnerability factor (2)		0	0	0	0				
Additionnal country-specifc cholera vulnerability factor (3)		0	0	0	0				
Additionnal country-specifc cholera vulnerability factor (4)		0	0	0	0				
Information -> Data input table -> Factor selection R.1  Vulnera. index calculation R.2  Vulnera. index summary R.3  Missing data	a overview	R.4  Tab	ole PAN	lls export		+			

De salientar que o conjunto de dados da formação não contém dados em falta por uma questão de exemplo.



É recomendável importar apenas o conjunto de dados sem dados em falta para evitar preconceitos no cálculo do índice de vulnerabilidade. Para obter mais informações, consulte a secção « <u>Gestão de dados em falta</u> » na secção orientação e perguntas frequentes abaixo.

## PASSO 9

Âmbito: Explorar a tabela de exportação de APIM

Abrir o separador:

R.4 Table PAMIs export

- Os botões de ordenação e filtro permitem explorar unidades geográficas de acordo com o valor do índice selecionado
- Esta tabela pode ser usada e exportada para análise e mapeamento adicionais



Valores do índice 7 e 8 selecionados



# PERGUNTAS FREQUENTES (FAQ)

## LISTA DE FAQ

Esta secção apresenta informações adicionais sobre tópicos específicos e procedimentos de resolução de problemas:

- Como alterar o peso de um fator de vulnerabilidade?
- Como selecionar os fatores de vulnerabilidade incluídos no cálculo do índice?
- Como adicionar um fator de vulnerabilidade adicional no modelo de dados?
- Como adicionar um fator de vulnerabilidade adicional no cálculo do índice?
- Como gerir **dados em falta**?
- Como eliminar erros no separador R.1?

### Como alterar o peso de um fator de vulnerabilidade? (1)

## Âmbito: ponderação do fator de vulnerabilidade

- Como princípio geral, o índice de vulnerabilidade para cada unidade geográfica operacional do PCN é calculado pela soma aritmética não ponderada dos pontos de todos os fatores de vulnerabilidade à cólera selecionados
- É possível dar mais importância a um ou mais fatores de vulnerabilidade multiplicando a classificação do fator (1 ou 0) por um valor numérico que representa a importância relativa do fator correspondente



#### 1- Abrir o separador

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-> Factor selection

List of the country-specific vulnerability factors	Update measurable indicator definition	-	Set the indicator relative weigth (if applicable)	<ul> <li>Select factors for the vulnerability index calculation</li> </ul>
	-Outcome of each measurable indicator is expected to be "Yes" ("No"	- Do not modify the variable names	- By default, unweighted sum corresponds to veight value of 1 - Numeric veight can be modified by the user (e.g., 2, 4,)	<ul> <li>Use the dop menuto select volnerability factors to be included in the vulnerability index calculation (except for "Confirmed cholera outbreak over the analysis period" already added by default (</li> </ul>
Vulnerability factors	Measurable indicators	Variable names	Indicator weight	Selection of factors in the vulnerability index
Confirmed cholera outbreak(s) over the analysis period	NCP unit with at least one confirmed cholera outbreak reported over the past five year/analysis period	VF_01_chol_otbk	Not applicable	If "YES", NCP geo. unit is a PAMI
Confirmed cholera imported case(s) in the NCP operational geographic unit	NCP unit with at least one confirmed cholera case imported (from another country or another NCP operational geographic unit reported during the analysis period).	VF_02_chol_import	1	Included in the vulnerability index
Cross-border areas adjacent to frequently cholera-affected areas or identified PAMIs in neighbouring country(ies)	Cross-border NCP unit adjacent to cross-border areas frequently affected by cholera outbreaks or classified as PAMI in neighbouring countries	VF_03_chol_proximity	1	Included in the vulnerability index
ocation along major travel routes with transportation hubs	NCP unit located along transportation pathway(s) with transportation $hub(s)$	VF_04_mov_pathw	1	Included in the vulnerability index
Major population gatherings	NCP unit hosting major population gathering(s)	VF_05_pop_gathering	1	Included in the vulnerability index
ligh population density locations or overcrowded settings	NCP unit with high population density or overcrowded settings	VF_06_overcrowded_set	1	Included in the vulnerability index
ligh-risk populations	NCP unit with high-risk population	VF_07_high_risk_pop	1	Included in the vulnerability index
lard-to-access populations	NCP unit with hard-to-access population	VF_08_hard_to_acc_risk_pop	1	Included in the vulnerability index
Population that received oral cholera vaccine (OCV) more than three years ago	NCP unit with a population vaccinated more than three years ago (two-doses OCV campaign with a coverage for both round >70%)	VF_09_ocv	1	Included in the vulnerability index
ligh-risk for extreme climate and weather conditions	NCP unit exposed to extreme climate and weather conditions	VF_10_climate_event	1	Included in the vulnerability index
Complex humanitarian emergency	NCP unit located in an area under a complex humanitarian emergency	VF_11_comp_humanit_emerg	1	Included in the vulnerability index
Jnimproved water	NCP unit with more than 30% of the population using unimproved water facility type (calculated as sum of % of population with unimproved service level and % of population using surface water) OR more than 15% of the population using surface water	VF_12_unimprov_water	4	Included in the vulnerability index
Inimproved sanitation	NCP unit with more than 50% of the population using unimproved sanitation facility type (calculated as % of population with unimproved sanitation service level and % of population practicing open defecation) OR more than 30% of the population practicing open defecation	VF_13_unimprov_sanitat	1	Included in the vulnerability index
imited access to hygiene	NCP unit with more than 50% of the population with no handwashing facility on premises	VF_14_limited_hygien	1	Included in the vulnerability index
Additionnal country-specifc cholera vulnerability factor (1)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_15_add_factor_1	1	Excluded from the vulnerability index
Additionnal country-specifc cholera vulnerability factor (2)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_16_add_factor_2	1	Excluded from the vulnerability index
Additionnal country-specifc cholera vulnerability factor (3)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with*	VF_17_add_factor_3	1	Excluded from the vulnerability index
Additionnal country-specifc cholera vulnerability factor (4)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_18_add_factor_4	1	Excluded from the vulnerability index
< > Information -> Data input table -> Factor selection	tion R 11 Vulnera index calculation R 21 Vulnera index summary	P 31 Missing data overvie	w P.4I Table ( AMIs evport	+

2 - Alterar o valor numérico do peso do fator de interesse

#### Como alterar o peso de um fator de vulnerabilidade? (2)

## Âmbito: ponderação do fator de vulnerabilidade

- Neste exemplo à direita, o valor da classificação do fator (1 ou 0) de
- . «Unidade transfronteiriça do PCN adjacente a zonas transfronteiriças frequentemente afetadas por surtos de cólera ou classificadas como APIM em países vizinhos» é definida com **peso relativo de 2**

. «Unidade do PCN que acolhe grandes concentrações populacionais» é definida com **peso relativo de 3** 

. «Unidade do PCN com população de difícil acesso» é definida com **peso relativo de 2** 

File Home Insert Page Layout Formulas Data Review Vie	w Automate Help Acrobat Power Pivot		
List of the country-specific vulnerability factors	Update measurable indicator definition	•	Set the indicator relative weigth (if applicable)
	- Outcome of each measurable indicator is expected to be "Yes"/"No"	- Do not modify the variable names	- By default, unweighted sum corresponds to weight value of 1 - Numeric weight can be modified by the user (e.g., 2, 4,)
Vulnerability factors	Measurable indicators	Variable names	Indicator weight
Confirmed cholera outbreak(s) over the analysis period	NCP unit with at least one confirmed cholera outbreak reported over the past five year/analysis period	VF_01_chol_otbk	Not applicable
Confirmed cholera imported case(s) in the NCP operational geographic unit considered	NCP unit with at least one confirmed cholera case imported (from another country or another NCP operational geographic unit reported during the analysis period)	VF_02_chol_import	1
Cross-border areas adjacent to frequently cholera-affected areas or identified PAMIs in neighbouring country(ies)	Cross-border NCP unit adjacent to cross-border areas frequently affected by cholera outbreaks or classified as PAMI in neighbouring countries	VF_03_chol_proximity	2
Location along major travel routes with transportation hubs	NCP unit located along transportation pathway(s) with transportation $hub(s)$	VF_04_mov_pathw	1
Major population gatherings	NCP unit hosting major population gathering(s)	VF_05_pop_gathering	3
High population density locations or overcrowded settings	NCP unit with high population density or overcrowded settings	VF_06_overcrowded_set	1
High-risk populations	NCP unit with high-risk population	VF_07_high_risk_pop	1
Hard-to-access populations	NCP unit with hard-to-access population	VF_08_hard_to_acc_risk_pop	2
Population that received oral cholera vaccine (OCV) more than three years ago	NCP unit with a population vaccinated more than three years ago (two-doses OCV campaign with a coverage for both round >70%)	VF_09_ocv	1
High-risk for extreme climate and weather conditions	NCP unit exposed to extreme climate and weather conditions	VF_10_climate_event	1
Complex humanitarian emergency	NCP unit located in an area under a complex humanitarian emergency	VF_11_comp_humanit_emerg	1

Os novos valores de peso são automaticamente aplicados no cálculo do índice

Atualizar sempre o livro para atualizar as tabelas de resultados utilizando o atalho do livro: Ctrl+Alt+F5 Como selecionar os fatores de vulnerabilidade incluídos no cálculo do índice?

Âmbito: gestão do fator de vulnerabilidade

- A ferramenta fornece ao utilizador a capacidade de selecionar/desmarcar fatores de vulnerabilidade incluídos no cálculo do índice
- O cálculo do índice é automaticamente atualizado com a lista de fatores selecionados

#### Selection of factors in the vulnerability index

If "YES", NCP geo. unit is a PAMI Included in the vulnerability index Included in the vulnerability index Excluded from the vulnerability index Included in the vulnerability index Excluded from the vulnerability index

#### 1- Abrir o separador

-> Factor selection

File Home Insert Page Layout Formulas Data Review View Automate Help Acrobat Power Pivot

List of the country-specific vulnerability factors	Update measurable indicator definition		Set the indicator relative weigth (if applicable)	• Select factors for the vulnerability index calculation
	Outcome of each meanurable indicator is expected to be "Ver" No"	<ul> <li>Do not modify the variable names</li> </ul>	<ul> <li>By default, unweighted num convesponde to weight value of 1</li> <li>Numerio weight can be modified by the user (e.g., 2, 4, _)</li> </ul>	<ul> <li>Use the dop-mess to reliev outerably/stature to be included in the vulnerability index calculation (neargo for "Conditioned choilers a outbreak(s) over the analysis period" already added by default [</li> </ul>
Vulnerability factors	Measurable indicators	Variable names	Indicator weight	Selection of factors in the vulnerability index
Confirmed cholera outbreak(s) over the analysis period	NCP unit with at least one confirmed cholera outbreak reported over the past five year/analysis period	VF_01_chol_otbk	Not applicable	If "YES", NCP geo. unit is a PAMI
Confirmed cholera imported case(s) in the NCP operational geographic unit considered	NCP unit with at least one confirmed cholera case imported (from another country or another NCP operational geographic unit reported during the analysis period)	VF_02_chol_import	4	Included in the vulnerability index
Cross-border areas adjacent to frequently cholera-affected areas or identified PAMIs in neighbouring country(ies)	Cross-border NCP unit adjacent to cross-border areas frequently affected by cholera outbreaks or classified as PAMI in neighbouring countries	VF_03_chol_proximity	4	Included in the vulnerability index
Location along major travel routes with transportation hubs	NCP unit located along transportation pathway(s) with transportation hub(s)	VF_04_mov_pathw	4	Included in the vulnerability index
Major population gatherings	NCP unit hosting major population gathering(s)	VF_05_pop_gathering	4	Included in the vulnerability index
High population density locations or overcrowded settings	NCP unit with high population density or overcrowided settings	VF_06_overcrowded_set	1	Included in the vulnerability index
High-risk populations	NCP unit with high-risk population	VF_07_high_risk_pop	4	Included in the vulnerability index
Hard-to-access populations	NCP unit with hard-to-access population	VF_00_hard_to_acc_risk_pop	4	Included in the vulnerability index
Population that received oral cholera vaccine (OCV) more than three years ago	NCP unit with a population vaccinated more than three years ago (two-doses OCV campaign with a coverage for both round >70%)	VF_09_ocv	4	Included in the vulnerability index
High-risk for extreme climate and weather conditions	NCP unit exposed to extreme climate and weather conditions	VF_10_climate_event	4	Included in the vulnerability index
Complex humanitarian emergency	NCP unit located in an area under a complex humanitarian emergency	VF_11_comp_humanit_emerg	4	Included in the vulnerability index
Unimproved water	NCP unit with more than 36% of the population using unimproved water facility type (calculated as sum of % of population with unimproved service level and % of population using surface water) OR more than 15% of the population using surface water	VF_12_unimprov_water		Included in the vulnerability index
Unimproved sanitation	NCP unit with more than 50% of the population using unimproved sanitation facility type (calculated as % of population with unimproved sanitation service level and % of population practicing open defecation) OR more than 30% of the population practicing open defecation	VF_13_unimprov_sanitat	1	Included in the vulnerability index
Limited access to hygiene	NCP unit with more than 50% of the population with no handwashing facility on premises	VF_14_limited_hygien	4	Included in the vulnerability index
Additionnal country-specifc cholera vulnerability factor (1)	To be completed if additionnal cholera country-specific factor are selected. "NCP unit with"	VF_15_add_factor_1	4	Excluded from the vulnerability index
Additionnal country-specific cholera vulnerability factor (2)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_16_add_factor_2	1	Excluded from the vulnerability index
Additionnal country-specifc cholera vulnerability factor (3)	To be completed if additionnal cholera country-specific factor are selected. "NCP unit with"	VF_17_add_factor_3	4	Excluded from the vulnerability index
Additionnal country-specifc cholera vulnerability factor (4)	To be completed if additionnal cholera country-specific factor are selected: "WCP unit with"	VF_18_add_factor_4	1	Excluded from the vulnerability index
Information -> Data input table -> Factor sele	ction R.1  Vulnera. index calculation R.2  Vulnera. index summary	R.3  Missing data overv	ew R.4  Table PAMIs export	+

2 - Utilizar a lista suspensa para incluir ou excluir no cálculo do índice de vulnerabilidade o fator de vulnerabilidade localizado na mesma linha

Nota: o fator «Surto(s) de cólera confirmado(s) durante o período da análise» é sempre incluído no cálculo do índice

Atualizar sempre o livro para atualizar as tabelas de resultados utilizando o atalho do livro: Ctrl+Alt+F5

Como adicionar um fator de vulnerabilidade adicional no modelo de dados?

Âmbito: gestão dos dados do fator de vulnerabilidade

- O modelo de dados permite acrescentar quatro fatores adicionais específicos do país
- A título de exemplo, é considerado um fator de vulnerabilidade adicional específico do país «Zonas com porto(s) e mercado de peixe»
- Dados acrescentados em «VF\_15\_adicionar\_fator\_1»

Espaço reservado para guardar informação do indicador mensurável (Sim/Não)

VF\_15\_add\_factor\_1 VF\_16 \_add\_factor\_2 VF\_17 \_add\_factor\_3 VF\_18 \_add\_factor\_4

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ŝ	idmin_1	.02 ad	fmin_2_022	290,397	No	No	Missing_value	No	No	No	No	No	No	No	No	No	No	Yes		No Not_included Not_included Not_included
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į	idmin_1	04 ad	lmin_2_058	227,349	No	No	No	No	Yes	No	No	No	No	No	Yes	No	No	No	1	No Not_included Not_included Not_included
ŝ	idmin_1	.04 ad		111,409	No	Yes	No	No	Yes	Yes	: Yes	No	No	No	Yes	No	No	No	1 1	No Not_included Not_included Not_included
4	idmin_1	.04 ad	lmin_2_066	162,852	No	No	No	No	No	No	No	No	No	No	No	No	Yes	No	1 1	No Not_included Not_included Not_included
ŝ	dmin_1	.04 ad	lmin_2_067	122,772	Yes	Yes	Yes	No	Yes	No	No	No	Yes	Yes	Yes	Yes	No	No	. P	No Not_included Not_included Not_included
2	idmin_1	.04 ad	1min_2_070	260,209	No	No	No	No	No	No	No	No	No	No	No	Yes	No	Yes	I р	No Not_included Not_included Not_included
ŝ	idmin_1	.05 ad	lmin_2_073	212,029	No	No	No	No	No	No	No	No	No	No	No	No	No	No	1 P	No Not_included Not_included Not_included
4	idmin_1	.05 ad	1min_2_074	219,337	No	No	No	No	No	No	Yes	No	No	No	Yes	No	No	No	1 1	No Not_included Not_included Not_included
\$	dmin_1	.06 ad	lmin_2_088	441,446	No	No	Missing_value	No	No	No	Missing_value	No	No	Missing_value	No	No	Missing_value	Missing_value	1	No Not_included Not_included Not_included
ş	idmin_1	.06 ad	1min_2_090	302,855	No	No	No	No	No	No	No	No	No	No	No	No	Yes	Yes	- P	No Not_included Not_included Not_included
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Não alterar o nome da variável no modelo

### Como adicionar um fator de vulnerabilidade adicional no cálculo do índice? (1)

Âmbito: gestão do fator de vulnerabilidade

- Alguns utilizadores poderão querer incluir fatores de vulnerabilidade que não estejam identificados na lista indicativa
- A ferramenta permite acrescentar quatro fatores adicionais específicos do país à vulnerabilidade, utilizando as linhas «Fator adicional de vulnerabilidade da cólera específico do país» (1 a 4)

ile Home Insert Page Layout Formulas Data Review Vie	w Automate Help Acrobat Power Pivot					
List of the country-specific vulnerability factors	Update measurable indicator definition	+	Set the indicator relative weigth (if applicable)	Select factors for the vulnerability index calculation		
	<ul> <li>Dutcome of each measurable indicator is expected to be "Yes"/"No"</li> </ul>	- Do not modify the variable names	- By default, unweighted sum corresponds to weight value of 1 - Numeric weight can be modified by the user (e.g., 2, 4,)	<ul> <li>Use the drop menu to select vulnerability factors to be included in the vulnerability index calculation (except for "Confirmed cholera outbreak(s) over the analysis period" already added by default)</li> </ul>		
Vulnerability factors	Measurable indicators	Variable names	Indicator weight	Selection of factors in the vulnerability index		
onfirmed cholera outbreak(s) over the analysis period	NCP unit with at least one confirmed cholera outbreak reported over the past five vear/analysis period	VF_01_chol_otbk	Not applicable	If "YES", NCP geo. unit is a PAMI		
onfirmed cholera imported case(s) in the NCP operational geographic unit onsidered	NCP unit with at least one confirmed cholera case imported (from another country or another NCP operational geographic unit reported during the analysis period)	VF_02_chol_import	1	Included in the vulnerability index		
ross-border areas adjacent to frequently cholera-affected areas or identified AMIs in neighbouring country(ies)	Cross-border NCP unit adjacent to cross-border areas frequently affected by cholera outbreaks or classified as PAMI in neighbouring countries	VF_03_chol_proximity	1	Included in the vulnerability index		
ocation along major travel routes with transportation hubs	NCP unit located along transportation pathway(s) with transportation $hub(s)$	VF_04_mov_pathw	1	Included in the vulnerability index		
lajor population gatherings	NCP unit hosting major population gathering(s)	VF_05_pop_gathering	1	Included in the vulnerability index		
igh population density locations or overcrowded settings	NCP unit with high population density or overcrowded settings	VF_06_overcrowded_set	1	Included in the vulnerability index		
igh-risk populations	NCP unit with high-risk population	VF_07_high_risk_pop	1	Included in the vulnerability index		
ard-to-access populations	NCP unit with hard-to-access population	VF_08_hard_to_acc_risk_pop	1	Included in the vulnerability index		
opulation that received oral cholera vaccine (OCV) more than three years ago	NCP unit with a population vaccinated more than three years ago (two-doses OCV campaign with a coverage for both round >70%)	VF_09_ocv	1	Included in the vulnerability index		
igh-risk for extreme climate and weather conditions	NCP unit exposed to extreme climate and weather conditions	VF_10_climate_event	1	Included in the vulnerability index		
complex humanitarian emergency	NCP unit located in an area under a complex humanitarian emergency	VF_11_comp_humanit_emerg	1	Included in the vulnerability index		
nimproved water	NCP unit with more than 30% of the population using unimproved water facility type (calculated as sum of % of population with unimproved service level and % of population using surface water) OR more than 15% of the population using surface water	VF_12_unimprov_water	1	Included in the vulnerability index		
nimproved sanitation	NCP unit with more than 50% of the population using unimproved sanitation facility type (calculated as % of population with unimproved sanitation service level and % of population practicing open defecation) OR more than 30% of the population practicing open defecation	VF_13_unimprov_sanitat	1	Included in the vulnerability index		
imited access to hygiene	NCP unit with more than 50% of the population with no handwashing facility on premises	VF_14_limited_hygien	1	Included in the vulnerability index		
dditionnal country-specifc cholera vulnerability factor (1)	To be completed if additionnal cholera country-specific factor are selected: *NCP unit with*	VF_15_add_factor_1	1	Excluded from the vulnerability index		
dditionnal country-specifc cholera vulnerability factor (2)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_16_add_factor_2	1	Excluded from the vulnerability index		
dditionnal country-specifc cholera vulnerability factor (3)	To be completed if additionnal cholera country-specific factor are selected: *NCP unit with*	VF_17_add_factor_3	1	Excluded from the vulnerability index		
dditionnal country-specifc cholera vulnerability factor (4)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with "	VF_18_add_factor_4	1	Excluded from the vulnerability index		
Information -> Data input table -> Factor select	tion R.1  Vulnera. index calculation R.2  Vulnera. index summary	R.3  Missing data overview	R.4  Table PAMIs export	+		

#### — Espaço reservado para fatores de vulnerabilidade adicionais

De salientar que os fatores de vulnerabilidade adicionais não são incluídos por defeito no cálculo do índice Como adicionar um fator de vulnerabilidade adicional no cálculo do índice? (2)

Âmbito: gestão do fator de vulnerabilidade

 A título de exemplo, acrescenta-se manualmente um tipo de fator de vulnerabilidade adicional específico do país «Porto(s) com mercado de peixe» e a definição correspondente do indicador mensurável File Home Insert Page Layout Formulas Data Review View Automate Help Acrobat Power Pivot

List of the country-specific vulnerability factor(s)	Update measurable indicator definition	•	Set the indicator relative weigth (if applicable)	Select factors for the vulnerability index calculation
	- Durcome of each measurable indicator is expected to be "Yes" TNO"     - Do not modify the variable     names		<ul> <li>By default, unweighted sum corresponds to weight value of 1</li> <li>Numeric weight can be modified by the user (e.g., 2, 4,)</li> </ul>	- Use the drop menu to select vulnerability factors to be included in the vulnerability index calculation (except for <b>Confirmed cholera outbreak(s)</b> over the analysis period" already added by default )
Vulnerability factors	Measurable indicators	Variable names	Indicator weight	Selection of factors in the vulnerability index
Unimproved water	NCP unit with more than 30% of the population using unimproved water facility type (calculated as sum of % of population with unimproved service level and % of population using surface water) OR more than 15% of the population using surface water	VF_12_unimprov_water	1	Included in the vulnerability index
Unimproved sanitation	NCP unit with more than 50% of the population using unimproved sanitation facility type (calculated as % of population with unimproved sanitation service level and % of population practicing open defecation) OR more than 30% of the population practicing open defecation	VF_13_unimprov_sanitat	1	Included in the vulnerability index
Limited access to hygiene	NCP unit with more than 50% of the population with no handwashing facility on premises	VF_14_limited_hygien	1	Included in the vulnerability index
Additionnal country-specifc cholera vulnerability factor (1)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_15_add_factor_1	1	Excluded from the vulnerability index
Additionnal country-specifc cholera vulnerability factor (2)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_16_add_factor_2	1	Excluded from the vulnerability index
Additionnal country-specifc cholera vulnerability factor (3)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_17_add_factor_3	1	Excluded from the vulnerability index
Additionnal country-specifc cholera vulnerability factor (4)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_18_add_factor_4	1	Excluded from the vulnerability index
< > Information -> Data input table -> Factor selection	tion R.1 Vulnera. index calculation R.2 Vulnera. index summary	R.3 Missing data overvie	w R.4 Table PAMIs export	+



Vulnerability factors	Measurable indicators	Variable names	Indicator weight
Unimproved water	NCP unit with more than 30% of the population using unimproved water facility type (calculated as sum of % of population with unimproved service level and % of population using surface water) OR more than 15% of the population using surface water	VF_12_unimprov_water	1
Unimproved sanitation	NCP unit with more than 50% of the population using unimproved sanitation facility type (calculated as % of population with unimproved sanitation service level and % of population practicing open defecation) OR more than 30% of the population practicing open defecation	VF_13_unimprov_sanitat	1
Limited access to hygiene	NCP unit with more than 50% of the population with no handwashing facility on premises	VF_14_limited_hygien	1
Harbor(s) with fish market	NCP unit with harbor(s) with traditionnal fish market	VF_15_add_factor_1	1
Additionnal country-specifc cholera vulnerability factor (2)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_16_add_factor_2	1
Additionnal country-specifc cholera vulnerability factor (3)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_17_add_factor_3	1
Additionnal country-specifc cholera vulnerability factor (4)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with*	VF_18_add_factor_4	1

Como adicionar um fator de vulnerabilidade adicional no cálculo do índice? (3)

Âmbito: gestão do fator de vulnerabilidade

 Por exemplo, um peso específico de 2 pode ser definido pelo utilizador (etapa opcional)

Vulnerability factors	Measurable indicators	Variable names	Indicator weight
nimproved water	NCP unit with more than 30% of the population using unimproved water facility type (calculated as sum of % of population with unimproved service level and % of population using surface water) OR more than 15% of the population using surface water	VF_12_unimprov_water	1
improved sanitation	NCP unit with more than 50% of the population using unimproved sanitation facility type (calculated as % of population with unimproved sanitation service level and % of population practicing open defecation) OR more than 30% of the population practicing open defecation	VF_13_unimprov_sanitat	1
mited access to hygiene	$\ensuremath{NCP}$ unit with more than 50% of the population with no handwashing facility on premises	VF_14_limited_hygien	1
rbor(s) with fish market	NCP unit with harbor(s) with traditionnal fish market	VF_15_add_factor_1	1
Iditionnal country-specifc cholera vulnerability factor (2)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_16_add_factor_2	1
lditionnal country-specifc cholera vulnerability factor (3)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_17_add_factor_3	1
Iditionnal country-specifc cholera vulnerability factor (4)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with $\ldots$ "	VF_18_add_factor_4	1



Vulnerability factors	Measurable indicators	Variable names	Indicator weight
Unimproved water	NCP unit with more than 30% of the population using unimproved water facility type (calculated as sum of % of population with unimproved service level and % of population using surface water) OR more than 15% of the population using surface water	VF_12_unimprov_water	1
Unimproved sanitation	NCP unit with more than 50% of the population using unimproved sanitation facility type (calculated as % of population with unimproved sanitation service level and % of population practicing open defecation) OR more than 30% of the population practicing open defecation	VF_13_unimprov_sanitat	1
Limited access to hygiene	NCP unit with more than 50% of the population with no handwashing facility on premises	VF_14_limited_hygien	1
Harbor(s) with fish market	NCP unit with harbor(s) with traditionnal fish market	VF_15_add_factor_1	2
Additionnal country-specifc cholera vulnerability factor (2)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_16_add_factor_2	1
Additionnal country-specifc cholera vulnerability factor (3)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_17_add_factor_3	1
Additionnal country-specifc cholera vulnerability factor (4)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with $\ldots$ "	VF_18_add_factor_4	1

Como adicionar um fator de vulnerabilidade adicional no cálculo do índice? (4)

Âmbito: gestão do fator de vulnerabilidade

- Para incluir o fator de vulnerabilidade adicional no índice, selecionar «Incluído no índice de vulnerabilidade» na lista suspensa
- O fator adicional é agora automaticamente incluído no cálculo do índice

Vulnerability factors	Measurable indicators	Variable names	Indicator weight	Selection of factors in the vulnerability index
Unimproved water	NCP unit with more than 30% of the population using unimproved water facility type (calculated as sum of % of population with unimproved service level and % of population using surface water) OR more than 15% of the population using surface water	VF_12_unimprov_water	1	Included in the vulnerability index
Unimproved sanitation	NCP unit with more than 50% of the population using unimproved sanitation facility type (calculated as % of population with unimproved sanitation service level and % of population practicing open defecation) OR more than 30% of the population practicing open defecation	VF_13_unimprov_sanitat	1	Included in the vulnerability index
Limited access to hygiene	NCP unit with more than 50% of the population with no handwashing facility on premises	VF_14_limited_hygien	1	Included in the vulnerability index
Harbor(s) with fish market	NCP unit with harbor(s) with traditionnal fish market	VF_15_add_factor_1	1	Excluded from the vulnerability index
Additionnal country-specifc cholera vulnerability factor (2)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_16_add_factor_2	1	Included in the vulnerability index
Additionnal country-specifc cholera vulnerability factor (3)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_17_add_factor_3	1	Excluded from the vulnerability index
Additionnal country-specifc cholera vulnerability factor (4)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_18_add_factor_4	1	Excluded from the vulnerability index
< > Information -> Data input table -> Factor select	tion R.1  Vulnera. index calculation R.2  Vulnera. index summary	R.3  Missing data overview	R.4  Table PAMIs export	+

Vulnerability factors	Measurable indicators	Variable names	Indicator weight	Selection of factors in the vulnerability index
Inimproved water	NCP unit with more than 30% of the population using unimproved water facility type (calculated as sum of % of population with unimproved service level and % of population using surface water) OR more than 15% of the population using surface vater	VF_12_unimprov_water	1	Included in the vulnerability index
Inimproved sanitation	NCP unit with more than 50% of the population using unimproved sanitation facility type (calculated as % of population with unimproved sanitation service level and % of population practicing open defecation) OR more than 30% of the population practicing open defecation	VF_13_unimprov_sanitat	1	Included in the vulnerability index
imited access to hygiene	NCP unit with more than 50% of the population with no handwashing facility on premises	VF_14_limited_hygien	1	Included in the vulnerability index
arbor(s) with fish market	NCP unit with harbor(s) with traditionnal fish market	VF_15_add_factor_1	1	Included in the vulnerability index
dditionnal country-specifc cholera vulnerability factor (2)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_16_add_factor_2	1	Excluded from the vulnerability index
dditionnal country-specifc cholera vulnerability factor (3)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with"	VF_17_add_factor_3	1	Excluded from the vulnerability index
dditionnal country-specifc cholera vulnerability factor (4)	To be completed if additionnal cholera country-specific factor are selected: "NCP unit with*	VF_18_add_factor_4	1	Excluded from the vulnerability index
< > Information -> Data input table	> Factor selection R.1   Vulnera. index calculation R.2   Vulnera. index summary	R.3  Missing data overview	R.4  Table PAMIs export	+

Como gerir dados em falta?	Informações em falta	Opções
Âmbito: Gestão dos dados em falta	Informação em falta para um indicador de vulnerabilidade mensurável para a maioria das unidades geográficas operacionais do PCN	Recomenda-se a <b>utilização de um indicador substituto</b> e o ajuste da definição inicial do indicador mensurável em conformidade.
Como princípio geral, devem estar <b>disponíveis</b> dados sobre ndicadores de vulnerabilidade <b>para todas as unidades</b>	Informação em falta para um indicador de vulnerabilidade ao nível da unidade geográfica operacional do PCN	É possível que os dados do indicador de vulnerabilidade só esteja disponíveis ao <b>nível geográfico superior</b> em comparação com o n geográfico da unidade operacional do PCN selecionada (por exemplo, o valor do indicador de nível admin 1 está disponível, m não existe um valor do indicador desagregado ao nível admin 2).
jeográficas do PCN para evitar a introdução de preconceções no álculo do índice de rulnerabilidade	Informação incompleta (ou de qualidade insuficiente) sobre um	Poderão ser consideradas diferentes opções complementares par abordar esta situação, incluindo a realização de uma sondagem o hoc para recolher informação em falta ou solicitar aos especialist aue apresentem uma avaliação aualitativa do indicador
ara obter mais informações, onsulte « <u>Gestão da informação</u> e <u>m falta</u> » na orientação	indicador de vulnerabilidade para algumas unidades geográficas operacionais do PCN	correspondente para colmatar a lacuna de dados. Se as informações permanecerem parcialmente em falta, isto dev ser abordado através da avaliação qualitativa da presença/ausência do(s) fator(es) de vulnerabilidade com base n opinião dos participantes durante o workshop de validação das
		partes interessadas

## Como resolver o erro no separador R.1? (1)

**Âmbito:** Remover linhas desnecessárias no cálculo do índice de prioridade (passo 7.2)

- Ao arrastar fórmulas para preencher a tabela de dados de R.1 | Cálculo do índice de vulnerabilidade até que todas as unidades geográficas operacionais do PCN do conjunto de dados de entrada sejam incluídas,
- o utilizador pode alargar a seleção sobre o intervalo de dados de entrada contido na ((-> Tabela de inserção de dados))





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Com o conjunto de dados de formação usado no exemplo acima, corresponde aos números de linha > 101 contendo mensagens de erros nas células correspondentes («#REF!»).

#### Como resolver o erro no separador R.1? (2)

Âmbito: Remover linhas desnecessárias no cálculo do índice de prioridade (passo 7.2)

Para redimensionar a tabela de dados e selecionar apenas o intervalo do conjunto de dados de entrada e para remover estas linhas desnecessárias, seguir estes passos:

- Selecionar as linhas com valores (#REF!>>)
- Carregar com o botão direito do rato e selecionar ((Eliminar)) no menu
- A seleção da tabela de dados será redimensionada automaticamente
- Atualizar sempre a «tabela de resumo do índice de prioridade» após alterações no intervalo de seleção de dados utilizando CTRL + Alt + F5

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## Contacto

As perguntas e os pedidos de assistência técnica para identificação de APIM podem ser enviados para gtfccsecretariat@who.int